

1. Recommendations for next year
  - a. First year rep
    - i. Split duties among the three – one person mentor/mentee, one on grad committee, one as “first year contact” for summer/fall
    - ii. Or as subcommittee
  - b. Feedback from online survey
    - i. Public awareness of non-social events is low – students don’t know that GSO is responsible for the events we put on that aren’t social
    - ii. Favorite events
      1. Spread across all the events – no clear favorite(good!!)
    - iii. Most valued events
      1. “all of these” = 1st
      2. “social” = 2<sup>nd</sup>
      3. lowest ranked = outreach. Why? Not advertised enough? Use sign up sheet?
        - a. Advertise applicability to fellowship applications
    - iv. Attendance
      1. 50% of students attend 1-5 events
      2. 25% >10
      3. 10% none
    - v. Suggestions
      1. Union game room for pool/bowling pizza, drinks
      2. Ice cream social, coffee break
      3. Co-curricular events (truth/beauty, future faculty)
      4. Informal presentations at LBC by faculty(science on tap already exists)
      5. Include “events around town” on newsletter, include science on tap!
      6. Include newsletter online!!
      7. Bar crawl? Pay for shirts? Summer is a good time, less people are around
      8. Sunday football at DT Kirbys – brunch
      9. Sponsored Intramural
      10. Notification about blood drives – how do we find out when??
      11. Cooking classes
      12. Paintball
      13. Less pint night (???)
    - vi. We did about 40 events this year
      1. 13 outreach!
  - c. Pint nights – only provide food at every other to save money
  - d. Movie nights at movie theater
  - e. Publications doubles as note taker
  - f. CHESS – safety chair
    - i. Gabriela wants to continue working w/ safety chair on safety webinars and seminars
    - ii. DOW safety chair wants to come here to talk about DOW safety culture, safety management in industry
      1. Do we have money left?
      2. Want us to pay for pizza/soda. \$100

3. They've asked us to contribute to dinner/travel for speaker – let NOT do this, isn't in line with our goals.
      - iii. Safety webinar
        1. Feedback – students want to see lab/research based safety
        2. Choose aiche webinar
        - 3. MAY ??<sup>th</sup> at lunch time**
        4. Don't need to use GSO money, use departmental money
    - g. Student advocacy officer also give exit interview to students leaving the department (both PhD and masters)
      - i. Nicole talked to Dean Fenteman about getting training for DGS (director of graduate studies). Training = how to speak to students when they are having problems, attentive listening, etc. (like ombudsman)
        1. Sydney will follow up on this after officer change
      - ii. **Bring this up at the next graduate committee meeting.**
      - iii. Make sure we have several students info (at least 5-10) before we give feedback (maybe once/twice a year)
    - h. Event tracking
      - i. Make event planners fill out attendance before getting reimbursements
2. Party at Dr. Laird's
  - a. Invite your professors personally!!!
  - b. It's going to rain....
  - c. Need to contact Michael!!
    - i. He's ordered food already
  - d. Nathan asks Dr. Laird about the keg order
  - e. Officers need to be there at 4PM.
  - f. Music – Pandora playlist from Kevin – bring cables!! Play Classic Rock
  - g. Kevin has three tables to bring, he needs to contact Viktor about using his truck.
  - h. Kevin brings trash cans too. Nicole brings bags? Buy them at store(LARGE BAGS)
  - i. Nathan/Nicole go with Dr. Laird to pick up wine/mixers
  - j. Nicole - Send out reminders and talk to people in the department!!
  - k. John – trash bags, paper towels, napkins, solo cups, sharpies.
  - l. Kevin – brings mixer materials (pour caps, shot glasses, shaker, etc)
3. Officer transition dinner- what to discuss with incoming officers on 5/19
  - a. Puccini's
  - b. Meet with the officer who is taking over your position
  - c. Sydney will send list of symposium positions, they will ask at dinner.
  - d. Talk about major events planned, timeline necessary
4. Reimbursements- get them in soon! How many left, etc.
  - a. Food science – molecular gastronomy event (submitted to Agnes). Haven't gotten a response from Agnes
  - b. Mentor/mentee ice cream social (submitted to Agnes).
5. What can we do to help next year's officers
  - a. Event planning forms – detail the process, put together a guide
  - b. Symposium event planning form takes about a month – Sydney will do this ASAP.
  - c. Sydney needs to learn BoilerLink to switch officers over

- d. Arthur needs to help Jimmy with using anonymous feedback online
- e. It's difficult to plan outdoor events because of winter weather
- f. Putt putt must be done in nice weather(September). Don't go to "monster golf". Make sure you go to the one up on highway 26 by highway 65. Near white castle.
- g. If you plan anything on a weekend, attendance WILL be lower. Friday night or Saturday.
- h. Corn Maze , etc. things where you have to meet in a central location to meet before hand, make sure you have enough officers on hand to corral people.
- i. Quiz Bowl - plan on same weekend as colloquium! Host at LBC, follow with social with faculty
- j. Quiz bowl -
  - i. have more than one!
  - ii. Make answer key for announcers
  - iii.